



OFFICE OF EMERGENCY MEDICAL SERVICES

Administrative Requirements Manual

EFFECTIVE: 3/1/2012 AUTHORIZATION: AR PAGE: 1 of 2

A/R TITLE: Minimum number of candidates for each practical skills portion of the EMT-Basic certification exam

SUPERSEDES: None

PURPOSE:

To define the minimum size of the practical skills portion of the EMT-Basic certification exam (“BLS practical exam”), thereby enhancing the Department’s ability to accommodate larger number of candidates at each exam and to shorten the wait time for exams.

REQUIREMENT:

The minimum number of candidates in any BLS practical exam shall be 20 candidates. BLS practical exams will not be split into a double exam with a morning and afternoon session for fewer than 40 candidates.

ACCREDITED TRAINING INSTITUTION RESPONSIBILITIES:

At the completion of the fourth class of an EMT-Basic initial training course, the accredited training institution must contact the Department’s OEMS Basic Exam Administrator to schedule a BLS practical exam and report the number of students eligible to take this exam.

If an accredited training institution knows that it will have less than 20 candidates, the training institution is responsible for contacting other training institutions to combine classes for the BLS practical exam, and then notifying the OEMS Basic Exam Administrator of the exam arrangements. Upon request, the Department will assist accredited training institutions by providing information to facilitate their efforts to combine candidates from with other institutions for the BLS practical exam.

All training institutions are required to accept outside candidates into their exams, in accordance with 105 CMR 170.950(F).