

## OFFICE OF EMERGENCY MEDICAL SERVICES

Administrative Requirements Manual

EFFECTIVE: 8/15/06

AUTHORIZATION: AR

PAGE: 1 of 2

A/R TITLE: EMT-BASIC CERTIFICATION PROCEDURES BASED ON OUT-OF-STATE LICENSURE/  
CERTIFICATION OR OTHER MASSACHUSETTS LICENSURE/REGISTRATION

SUPERSEDES: 8/12/02

**PURPOSE**

To define the requirements and procedures for an individual who is currently licensed or certified as an EMT-Basic in another state and wishes to become certified as an EMT-Basic in Massachusetts.

To define the requirements and procedures for an individual who is currently licensed or registered in Massachusetts as a physician, registered nurse, physician's assistant, or nurse practitioner and wishes to become certified as an EMT-Basic in Massachusetts.

**REQUIREMENTS**

A candidate who is licensed/certified in another state and has passed a state-approved practical examination in order to become licensed/certified is required to successfully complete the Massachusetts EMT-Basic written examination.

A candidate who is licensed/certified in another state and did not pass a state-approved practical examination in order to become licensed/certified is required to successfully complete the Massachusetts EMT-Basic written and practical examinations.

A candidate who is currently licensed or registered in Massachusetts as a physician, registered nurse, physician's assistant, or nurse practitioner, is required to take the Massachusetts EMT-Basic written and practical examination.

Candidates who have previously taken and failed any portion of the Massachusetts EMT-Basic examination are not eligible to be considered under the requirements of this A/R. They must successfully complete the written and practical examinations in Massachusetts in order to be certified.

Candidates who were trained in Department-accredited training institutions must submit documentation of successful completion of their EMT-Basic training program in addition to meeting all other requirements.

**REQUIRED DOCUMENTATION FOR OUT-OF-STATE LICENSED/CERTIFIED EMT-BASICS**

1. Current state licensure/certification as an EMT-Basic. This license/certification must be current, valid and in good standing when a candidate applies for and takes the examination in Massachusetts.
2. Verification of EMT Status form completed by the state that issued the candidate's EMT-Basic license/certification. The Verification of EMT Status form must be received at OEMS in the sealed envelope provided with the form.
3. Official documentation of successful completion of an EMT-Basic training course that meets the minimum U.S. Department of Transportation's EMT-Basic National Standard Curriculum ('94 standards).

If the candidate was trained at a Department-accredited training institution, the candidate's name must appear on Form 200-3A, Student Eligibility List, as having successfully completed the program.

4. Current Basic Cardiac Life Support (BCLS) successful course completion credentials from the American Heart Association (AHA) Health Care Provider or the American Red Cross (ARC) Professional Rescuer in Cardiopulmonary Resuscitation (CPR). A copy (both sides) of the card must be provided.

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**CERTIFICATION BASED ON OTHER MASSACHUSETTS LICENSURE OR REGISTRATION****REQUIRED DOCUMENTATION FOR THOSE HOLDING OTHER MASSACHUSETTS LICENSURE/REGISTRATION**

A certification applicant who is currently licensed or registered in Massachusetts as a physician, registered nurse, physician's assistant, or nurse practitioner, must submit the following to be approved for an EMT-Basic certification examination.

1. A copy of current Massachusetts license or registration; and
2. Current Basic Cardiac Life Support (BCLS) successful course completion credentials from the American Heart Association (AHA) Health Care Provider or the American Red Cross (ARC) Professional Rescuer in Cardiopulmonary Resuscitation (CPR). A copy (both sides) of the card must be provided.

Licensure from another state as a physician, registered nurse, physician's assistant, or nurse practitioner is not acceptable for EMT-Basic certification. The applicant must first obtain Massachusetts licensure in their respective discipline before applying for an EMT-Basic certification examination.

**REQUIRED TRAINING DOCUMENTATION FOR THOSE TRAINED, BUT NOT LICENSED OR CERTIFIED, AS EMT-BASIC**

**A candidate who is applying for Massachusetts certification based on equivalent training, but not out-of-state licensure/certification as an EMT-Basic must have documentation that the EMT training course was successfully completed no more than one year prior to the application date. The applicant must hold a current BLS-CPR successful course completion certification at the time of application and on the day of the written and practical examination(s)**

**PROCESSING PROCEDURES**

The candidate must submit all the documentation as required above, and receive approval from OEMS.

The candidate must submit the required application and certification fee.

The candidate will then be notified of exam requirements and scheduling information.